**INTERNATIONAL ACADEMIC AGREEMENT FOR DOUBLE/MULTIPLE MASTERS AND/OR PhD DEGREE/S**

Agreement aimed at academic cooperation for the purpose of co-guiding Masters and/or PhD students and a Double/Multiple Degree Program.

By this agreement, the **University of São Paulo**, Brazil, represented by its Rector, COMPLETE NAME OF THE RECTOR, and the USP EDUCATIONAL UNIT (official and complete name in Portuguese) (ACRONYM) and, the (official and complete name of the Foreign Institution, written in the official language of the country of the foreign institution), (official acronym of the foreign institution, if there is an official acronym), (Country), hereby represented by its Rector/(Dean), (full name of the head of the foreign institution), in the interest of the DEPARTMENT/INSTITUTE/SCHOOL/FOREIGN INSTITUTION UNIT – when applicable, represented by its Director (full name of the head of the Educational Unit of the foreign institution), have mutually and fairly agreed as follows, in accordance with the terms and conditions below:

**FIRST CLAUSE – OBJECT**

The object of this Agreement is to promote academic cooperation by means of co-guiding the MASTER OR PhD student NAME OF THE STUDENT of the NAME OF THE ORIGIN INSTITUTION, aiming to prepare his/her thesis for MASTERS OR PhDs and double/multiple degree, whose completion and defense will be carried out under the joint responsibility of the two institutions, in accordance with the provisions hereof.

**SECOND CLAUSE - GOALS AND FORM OF COOPERATION**

**2.1.** The MASTERS AND/OR PhD student NAME OF THE STUDENT of the NAME OF THE ORIGIN INSTITUTION must be regularly enrolled during the defined activities of this agreement, allowing the co-guidance for the preparation of his/her MASTERS OR PhD thesis aiming the double degree.

**2.2.** The student NAME OF THE STUDENT must present his/her detailed Work Plan, which must specify his/her name, the title of the project that will be carried out, abstract and the activities schedule to be developed at the host institution, planned title of the thesis, names of the advisors in both institutions and the name of the Post-Graduate Program and respective Concentration Area, if relevant. The Work Plan must be approved by the competent Post-Graduate bodies of the institutions involved in this Agreement.

**2.3.** The activities program must be jointly developed by the two institutions and agreed among the respective advisors, which are committed to fully exercising the role of the student’s advisors. The student and both supervisors agree to perform all activities established in this International Academic Agreement for Co-Supervision of MASTERS DEGREES OR PhD Thesis between USP and FULL NAME OF FOREIGN INSTITUTION and to provide information or explanation about any hindrance that may interfere with the development of such activities. The student and both supervisors understand and accept all terms and conditions of this Agreement.

**2.4.** The preparation time of the thesis must be shared between the two institutions involved in the co-guidance, by alternating periods in each of the two countries. The student NAME OF THE STUDENT will perform his/her activities at NAME OF THE HOST INSTITUTION during the period of INSERT THE PERIOD OF ACTIVITIES, FOLLOWING THE WORK PLAN, CONSIDERING THAT THE TOTAL PERIOD OF STAY IN THE HOST INSTITUTION SHALL NOT BE LESS THAN 6 MONTHS.

**2.5.** Procedures for co-guidance of MASTERS OR PhD students aiming for a double/multiple -degree must comply with the provisions of the Post-Graduate norms of the institution of origin of the student.

**2.6.** The student accepted by the receiving institution will be considered as an exchange student and should have the same rights as regular students.

**2.7.** The thesis will be written in DEFINE THE WRITING LANGUAGE and will be supplemented by a summary in DEFINE THE OTHER LANGUAGE IN THE CASE IT IS NOT ENGLISH, in addition to a summary in English.

**2.8.** The thesis will have ONE OR TWO defense(s) and will occur at/in NAME OF THE DEFENSE INSTITUTION (CONSIDER THAT STUDENTS THAT HAVE USP AS THEIR HOME INSTITUTION WILL HAVE TO DEFEND THEIR THESIS AT THIS UNIVERSITY). In the case of a unique defense, this will be recognized by both accredited institutions (CUT THIS SENTENCE IF IT IS NOT THE CASE). The thesis defended in THESIS DEFENSE LANGUAGE will be complemented by the presentation of an oral summary in ORAL SUMMARY LANGUAGE.

**2.9.** The judging committee of the defense of the thesis will be designated by mutual agreement between both accredited institutions and shall consist of members of the two countries. The judging committee will be composed of DEFINE THE NUMBER OF MEMBERS THAT SHOULD COMPOSE THE JUDGING COMMITTEE, OBSERVING THE FACT THAT IF AN EVEN NUMBER IS CHOSEN, A CRITERIA FOR THE FINAL DECISION MUST BE DEFINED.

**2.10.** The publication, exploitation and protection of the thesis topic and the research results are ensured by the two MASTER OR PhD Programs involved, in accordance with the specific procedures of each country and institution.

**THIRD CLAUSE - FINANCIAL SUPPORT**

**3.1** The existence of this Agreement does not imply commitment of financial support required on account of the accredited institutions.

**3.2.** The student NAME OF THE STUDENT must pay for their travel, lodging, meals, enrollment and academic fees, which can be funded by external agencies or by the accredited institutions.

**3.3.** Health insurance should be arranged by the student NAME OF THE STUDENT in the country of origin, prior to his/her arrival at the receiving institution.

**FOURTH CLAUSE – OBLIGATIONS OF BOTH INSTITUTIONS**

**4.1.** Both institutions will achieve reciprocity in the activities contemplated by this Agreement.

**4.2.** At the end of the student NAME OF THE STUDENT stay, the NAME OF THE HOST INSTITUTION shall send to the appropriate body of the NAME OF THE ORIGIN INSTITUTION the official document specifying the activities developed by the student and the respective evaluation, if applicable.

**4.3.** Both institutions are committed to promoting the integration of the students in the academic life of the NAME OF THE HOST INSTITUTION.

**4.4.** The NAME OF THE HOST INSTITUTION must provide conditions for research and appropriate locations for the student's work, to the best of its abilities.

**4.5.** Both institutions recognize the validity of the co-guidance carried out and the thesis defended and approved, and are committed, under the terms of the current legislation, to grant the title of Doctor (PhD)/Master to the candidate with validity in Brazil and in the COUNTRY OF THE FOREIGN INSTITUTION.

**4.6.** Two MASTERS OR PhD diplomas will be issued, one being from USP and the other from the NAME OF THE FOREIGN INSTITUTION.

**FIFTH CLAUSE – COORDINATION OF THE AGREEMENT**

**5.1.** In order to constitute the technical and administrative coordination of this Agreement, the NAME OF the EDUCATIONAL Unit OF USP designates the Professor FULL NAME OF THE PROFESSOR or DIRECTOR or ADVISOR (at the Unit’s criteria), and the NAME OF THE FOREIGN INSTITUTION designates the Professor FULL NAME OF THE PROFESSOR/DIRECTOR/DEAN.

**5.2.** It is the responsibility of said Coordination to find the solutions and the routing of academic and administrative issues that appear during the validity of the present Agreement, as well as the supervision of the activities.

**SIXTH CLAUSE – INTELLECTUAL PROPERTY**

**6.1** Intellectual property rights resulting from work carried out under this Agreement shall be subject to the legal provisions in force in the countries of the participating institutions.

**6.2.** In the case of the creation of inventions, improvements and innovations by means of the activities protected by this Agreement, in accordance with Brazilian legislation on international covenants of which Brazil is a signatory, it is considered that:

**6.2.1.** The intellectual property rights over any creation developed under this agreement will belong to USP and NAME OF THE FOREIGN INSTITUTION, in equal parts.

**6.2.2.** The parties agree to reciprocal communications, in the event of reaching results susceptible to privilege or patent acquisition, maintaining the secrecy required in order to protect this result.

**6.2.3.** The parties agree to grant power of attorney for the registration of intellectual property rights arising out of this agreement, whenever necessary and requested by the party responsible for requiring protection.

**6.2.4.** In the event of there being interest by the parties in obtaining protection of rights mentioned in clause 6.2, their management and costs will be regulated in an addendum term, in accordance with the current legislation.

**6.1.5.** In the event of there being interest by the parties in the use and licensing of the rights mentioned in clause 6.2, their costs, management licensing, assignment, transference or free use will be regulated in an addendum term, in accordance with the current legislation.

**SEVENTH CLAUSE – LIABILITY**

The signatory parties do not assume the liability for damages and losses incurred as a result of unforeseeable circumstances or of force majeure.

**EIGHTH CLAUSE – DURATION**

**8.1** This Agreement shall remain in force for INSERT THE DURATION OF THE AGREEMENT, from the date in which it is signed by representatives of both parties. Any changes in the terms of this Agreement must be carried out by means of an Addendum Term, duly agreed upon between the signatory parties.

**8.2** Even after the end of its term, the student NAME OF THE STUDENT will have guaranteed the right of his/her double-degree diploma issuance, as long as the activities in the NAME OF THE HOST INSTITUTION be developed during the term stablished in the 8.1 clause and according to the limits stablished by the institutions in their course regulations.

**NINTH CLAUSE – COMPLAINT**

This Agreement may be terminated at any time by either party upon express communication, with a minimum antecedence of ninety (90) days. In case of disputes, the parties shall define, by Term of Termination of the Agreement, the responsibilities for the completion of each of the works and all other outstanding issues, respecting all ongoing activities.

**TENTH CLAUSE– RESOLVING CONTROVERSIES**

To resolve any questions that may be raised in the implementation and interpretation of this Agreement, the parties shall endeavor to find a consensual solution. Upon the impossibility of consensus, the parties shall designate, by mutual agreement, a third party (an individual) to act as a mediator.

For being fair and agreed, the parties sign the present term in the Portuguese language and in the LANGUAGE OF THE FOREIGN INSTITUTION, of equal content and for a single effect.

FOREIGN INSTITUTION

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name]

Rector/President/Dean

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

UNIVERSIDADE DE SÃO PAULO

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name]

Rector

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

*[FOREIGN INSTITUTION*]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name]

Director

Date:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

**Data:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_**

[*USP UNIT*]

UNIVERSIDADE DE SÃO PAULO

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name]

Director

Date:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

*[IES ESTRANGEIRA*]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name]

Advisor

Date:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

**Data:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_**

[USP UNITY]

UNIVERSIDADE DE SÃO PAULO

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name]

Advisor

Date:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Full Name ]

Student

Date:\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_